

MINUTES OF COMMITTEE MEETING OF PHCC CIO

Dated 2nd February 2015

Apologies from: Cheyne Marley , Gary Fitch and Sally Crawford

Persons Present

Frazer Ely (Chair) FE, SC, Helena Urban (treasurer) HU, Steve Hills SH, John Crawford JC, , Paul Levett PL,, Helen Conyers(HC),Mark Taylor (MT) ,Jenni Dennett (JD)

1. The minutes of the January meeting were approved.

2. **Financial Report**

HU advised that a lot of money had been paid out this month and in particular:

Ferndown swimming pool £1,100 which brought that up to date

Steve Back for Structural calcs

MC Planning

Dreamboats for share of utilities at Wimborne £140.

Ian and she were working on the web collect membership for run as drafted for April renewals.

New members who pay now would get a full year from March

3. **BCU renewal**

JC circulated the renewal form which partially completed by SC. Peter Cooper needed to supply his details and HC would email SC with her BCU membership number. We did not need any water way licences subject thereto the form was approved.

4. **New Secretary**

HC reported that she had had no response to the email that she had sent. It was agreed that it would be better to approach persons personally. Consideration was given to splitting the role and to that end to ask SC to prepare a job description.

5. **Dinner**

HC reported that 36 people were coming which was slightly less than last year. She had organised the seating plan and was authorised to pay RNLI on receipt of their invoice.

Apparently it will be warmer this year! No jeans and fleeces. It was agreed that we would chose the winning photos on the night. Lottery draw at the dinner and HU would bring the forms. There would also be a raffle.

6. **Margarets Plate.**

It was decided to defer this to the AGM because the problem with doing it at the dinner that people tended to forget work done last season. The committee out a short list of potential recipients with a brief description of their contributions and members attending AGM would be invited to vote.

7. Police keyholder info

In view of the recent incident at Lake Pier, JD says the Police now had her phone number. Agreed that SC would write to Dorset Police giving JD's number and also FE's numbers.

8. Swimathon

SC should send an email round the club the Saturday between 4-6 pm as a paddle is listed for the Sunday.

9. Fund Raising

LS email report noted and thanked. FE will get in touch to encourage her on with applications.

10 Trip Leaders meeting –

There was a sub committee meeting on this chaired by PC to discuss trip management and some progress had been made. It was noted that this need to be sorted by springtime. SH said he would organise a training day for potential trip leaders to polish up their rescue and leadership skills. HU suggested that refreshments be provided that day, agreed. SH had also amended the form people sign before going on trips.

10. Boat House

JC advised he had a 3 hour meeting with Julie Taylor and the solicitor for BOP and they now had a working draft for the licence for works, agreement for lease and the Lease. The licence for works related to the tree felling and the only outstanding item was the insurance for Hunter's (tree fellers)(which had been requested, and amendment to the risk assessment. Subject to that the tree felling should occur on Monday the 9th and FE and SH would go and spray paint the bushes to be removed. The time limit for the disposal notice with only one minor objection. Planning was progressing satisfactorily. FE produced a drainage plan for discussion and there was a general discussion about the tender process. To ensure no problems it was proposed that the principle sub contractors Midbrook and South Coast piling would be paid direct.

Date of Next Meeting Tuesday 3rd March