

## MINUTES OF COMMITTEE MEETING OF PHCC CIO

Dated 4<sup>TH</sup> November 2014

Apologies from: Jenni Dennett

### Persons Present

Frazer Ely (Chair) FE, Sally Crawford (secretary) SC, Helena Urban (treasurer) HU, Steve Hills SH, John Crawford JC, , Paul Levett PL, Peter Cooper(PC) , Helen Conyers( HC),Gary Fitch (GF) Mark Taylor (MT) , Cheyne Marley (CM).

1. The minutes of the October meeting were approved.
2. Jenni's apologies received. The new members to the committee were welcomed.

### **3. Financial Report**

HU had circulated the report. The finances were better than budget and so she confirmed that in spite of all the consultants expenses, there was still essentially the sum of £65,000 towards the Boat House. There was still outstanding the issue of Steve Back's invoice. No proper invoice had been received and so this was held over.

The committee confirmed that Hugh Marsden could have viewing access only to the club's main bank account so that he could check whether fees for rolling and pool courses had been paid.

### **4. Leadership of paddles**

There had been much email traffic on this issue. It was agreed that the club needed to set and adhere to clear guidelines on the leadership of club paddles as distinct from the coaching courses.

SC confirming that having checked the BCU insurance cover is afforded to leaders of club paddles and indeed to club members participating in official club paddles in respect of third party liability. This is through the club's affiliation membership of the BCU. In addition those who are BCU members have cover by virtue of their own membership. All should be encouraged to join the BCU to ensure cover if they are not on official club paddles.

GF works in the commercial sector and advises that Cumulus require strict adherence to BCU coaching guidelines. It was accepted however that the commercial sector was different. SC in particular advising that in the commercial sector there was a risk of criminal prosecution if proper systems are not in place or followed. The situation was different for clubs and volunteers. FE advised that he had telephoned the BCU who offered no guidelines for club paddles.

One of the significant differences on club paddles is that most paddlers save for beginner paddles have requisite experience. Paddlers should always be encouraged to accept responsibility for themselves and to gain appropriate qualifications. Discussion followed on the appropriate paperwork and the rather different position of juniors. One of the difficulties being that we often did not know how many would turn up for a paddle.

This was a vexed issue and it was agreed to establish a sub committee SH,HC,PL,PC agreed to form such a sub committee and to encourage input from Allen Westerby.

5. Allen Westerby's request for support for his coaching course was agreed SC to return his form and agree the contribution of £150. SC advised that it had been previously agreed that where long-standing members sought a contribution to coaching course fees the club would pay one half.

**6. Poole Harbour commissioners (PHC)**

JC had attended this meeting on behalf of the club. He explained that the meeting had been for the PHC to review safety arrangements for craft within the harbour. PHC would not perform any rescue functions but accepted that they should be aware of craft movements from a safety point of view. JC again raised the issue of the proximity of the waterski area to Lake Pier and the threat that these pose to paddlesport. PHC have promised to review this. JC also raised the issue that on the day of our competition Swanage had looked to relocate their regatta into the harbour and we had not been consulted notwithstanding our notification to PHC of our event. PHC say that they received no such proposal from Swanage. PHC ask PHCC paddle leaders to notify when taking paddles out on the water giving numbers time and likely route. FE explaining this is very difficult as numbers are not known until we actually go out and then hard to keep the group waiting while PHC answer, nonetheless there was a spirit of co operation. FE explaining that in the case of an event Coastguard were the relevant organisation to contact.

**7. Fund Raising**

Sc confirming that no applications had been currently made. Discussion as to whether we should apply as set out by BJ in his email circulated by SC. Sc explaining that if we did so we would not then be able to make another application to BCU for boat funding so the committee had to consider priorities. Was that the committee's priorities. In response to emails SC had received responses:

SH said we need 6 kayaks for training 1 and 2 star

JD said we need lightweight kayaks for lady paddlers

AC had advised more equipment needed in the pool where some kayaks were badly damaged

BJ wanted equipment essentially for competitive paddlers

We needed to know exactly what asked for and actual prices and why they are sought. If that info given then SC and Lynette could look for other grants and make recommendations to the committee. Other than BCU the local funds are likely to be in the sum of £500. Some of these are available for Juniors or disadvantaged. The committee would then need to decide on priority. We had to be specific and could not keep going back to same fund so once we used that application we would not be able to make another possibly for several years.

SH will email Sally in an appropriate format his request and SC will then circulate the others asking for their requests in similar format within a time scale.

**8. Boat House**

SH advising that since last meeting tenders had been received and they were about £100,000 over our budget. The budget had been based on a costing from the QS at BOP.

FE had looked into companies that did prefabricated buildings of this sort and had found Midbrook construction they had given a quote for the building for which we have planning permission at £68,500 plus vat. In addition there would be the demolition, drainage and base costs including piling. But based on the other costs would come in at almost exactly our budget. Midbrook was a national company and had done the building at the Marine Technology Centre at the college in North road. SH was trying to speak to the estates manager there. Midbrook needed to do some stress calculations at a cost of £400. FE was authorised to incur this fee.

We would have to convince BOP to go with this way. There was a meeting with BOP tomorrow.

This had caused great stress to those involved who were thanked for their hard work but realistically we had to get this sorted within the next week or so otherwise we could not progress this year. If we did not progress this year the funding from Sport England would probably be lost as well as other funding. In addition BOP may back out of the whole deal and refurb the toilets. Besides those dealing on behalf of the club were giving up so much time that it was unsustainable. It was accepted that we may need another emergency meeting on this during the next couple of weeks.

Although CM said he was ready to go with the magazine it was agreed to delay until we knew where we stood on this critical issue.

9. **Club web site –**

CM advised that this was now ready to go and that committee members would be able to modify this online. CM would be emailing committee members on this.

**Date of Next Meeting Monday 1st December 2014 at 7.30. ( MT and PC will be away)**

Please advise if unable to attend.