

To: All members of Poole Harbour Canoe Club CIO number 1152531 (By email)

Charity number 0845 3000 197

**NOTICE IS HEREBY GIVEN FOR THE ANNUAL GENERAL MEETING OF
POOLE HARBOUR CANOE CLUB CIO 1152531**

REQUEST FOR NOMINATIONS FOR MARGARETS PLATE 2019

Venue - The Boathouse, Lake Pier, Hamworthy.

On Monday 25th March 2019

Registration at 6:30pm

Meeting to commence at 7pm

Followed by drinks and nibbles

Please note that only adults (over 18) who are paid up members of Poole Harbour Canoe Club CIO may vote or stand for election at this meeting but juniors are welcome to attend.

The meeting shall transact the following business:

1. To receive apologies from those unable to attend.
2. To approve the minutes of the last AGM held on 19th March 2018 (attached and also available on the member's page of the club's web site).
3. Matters arising from the said meeting (other than agenda items).
4. The Trustees propose the following amendments to the Constitution of the Poole Harbour Canoe Club CIO. The proposed amendments are italicised and the reasons stated thereunder.

Clause 9(3) by adding

"and to comply with the Safeguarding policies of British Canoeing or its successor."

In order to comply with the requirements of Sport England.

Clause 12 (1)(b) by adding

"(iii) the safeguarding policies of British Canoeing or its successor

(vi) the legal obligations imposed by the current General Data Protection Regulations"

As above

Clause 12 (2) by adding Clause (e)

"(e) no Trustee shall be a person who is involved in the management of a competing paddlesport club operating within 50 miles of Poole Dorset."

In order to be consistent with the club Rules

Clause 13 To delete (2) (3) and (6)

And add instead

(2) At every subsequent annual general meeting of the members of the CIO, any trustee who has served as trustee for 3 years (a Term) since he or she was last elected by the members at AGM shall retire from office.

(3) The vacancies so arising may be filled by the decision of the members at the annual general meeting; any vacancies not filled at the annual general meeting may be filled as provided in sub-clause (4) of this clause;

(4) The members or the charity trustees may at any time decide to appoint a new charity trustee, whether in place of a charity trustee who has retired or been removed in accordance with clause 15 (Retirement and removal of charity trustees), or as an additional charity trustee, provided that the limit specified in clause 12(3) on the number of charity trustees would not as a result be exceeded; Any such trustee shall retire at the next AGM but may stand for re-election and shall thereafter commence their Term of office.

In order to provide to clarify the rules on the Term for Trustees.

And to amend clause 16

To provide

Any person who retires as a charity trustee in accordance with clause 13 (2) or by giving notice to the CIO is eligible for reappointment provided that a charity trustee who has served for three consecutive terms (each of 3 years making a total of 9 years consecutively) may not be reappointed for a fourth consecutive term but may be reappointed after an interval of at least three years.

In order to provide better clarity about the term for which a trustee shall serve.

To amend Clause 22 (1)

To include the General Data Protection regulations as above.

Any member who wishes to discuss these amendments should do so by writing to the Secretary setting out their concerns 7 days before the AGM so that the Trustees may take advice on any concerns so raised.

5. To receive the accounts and annual statement and annual report for the year ended 31st December 2018 together with the officers and independent examiner's reports. Examined accounts and Annual Statement/Report to be circulated to membership once complete.
6. As per the rotational requirements of the PHCC CIO Constitution Frazer Ely, Paulette Hills and William Jaggs will retire as the three longest standing Trustees. Paulette Hills and William Jaggs will stand for re-election on rotation.
7. To accept and elect any further nominations from members wishing to become a Trustee and help with the running of the club. Nominations to PHCC Secretary by **11th March 2019**.
8. To receive Reports for the 2018 (identified as Appendices to the Annual Statement/Report) followed by a Q and A session from members:

Appendix 1 – Development Plan 2017 to 2021 (Progress update to January 2019)

Appendix 2 - The Club's activity schedules and information which was produced for the BC (British Canoeing) as part of an application for funding. This shows the regular activities of the Club and summarises some of the annual events.

Appendix 3 – Riverside Wimborne and Racing Update Report.

Appendix 4 – Poole Harbour Race Report.

Appendix 5 – Juniors Report.

Appendix 6 – Slalom Report.

Appendix 7 – Polo Report.

Appendix 8 – Training Report.

Appendix 9 – Membership report.

9. Award of Margaret's Plate
10. Vote of thanks.
11. AOB
12. Drinks (for a small donation) and free nibbles!!!

Poole Harbour Canoe Club CIO

Nominations are hereby invited for Margaret's Plate. This award is presented annually to a member or members who have given generously of their time to support and promote Poole Harbour Canoe Club.

Nominations to be received by secretary@phcc.org.uk by 11 March 2019.

Notes to AGM notice:

1. Nominations (or volunteers) of any persons willing to stand for election as a Trustee should be sent to the club secretary by email by **Monday 11th March 2019**. the secretary will then do his/her best to circulate those names before the AGM.
phccsecretary@gmail.com.
2. Served with this notice or shortly after are the examined accounts for January 2018 to December 2018 for approval at the meeting. If any member wishes to raise any question on these documents please could they do so to the Chairman Adrian Oates by email (adrian.oates@phcc.org.uk) setting out their concerns 7 days before the AGM so that the Trustees may take advice on any concerns so raised.
3. Members are entitled to vote at the meeting by appointing another member to vote as their proxy. In the event that a member wishes to appoint a proxy they should send a signed copy of the attached notice to the secretary either by email or by post to 224 Rempstone Road, Merley, Wimborne, Dorset, BH21 1SY.

POOLE HARBOUR CANOE CLUB CIO 1152531

NOTICE TO APPOINT A PROXY

I (your *name*) of
.....

Being a paid up adult member of Poole Harbour Canoe Club CIO wish to appoint

..... to act as my proxy at the Annual General
Meeting of Poole Harbour Canoe Club CIO on 25th March 2019 to vote (delete *or*
complete appropriately)

As she/ he thinks fit on my behalf

Or

To vote as follows:

Dated

Signed

To the Secretary
Poole Harbour Canoe Club CIO