

To: All members of Poole Harbour Canoe Club CIO number 1152531 (By email)

**NOTICE IS HEREBY GIVEN FOR THE ANNUAL GENERAL MEETING OF  
POOLE HARBOUR CANOE CLUB CIO 1152531**

**REQUEST FOR NOMINATIONS FOR MARGARETS PLATE 2020**

Venue – Via ZOOM (Meeting invite to be sent out by email in the week before the AGM)

On Monday, 29 March 2021

Registration at 6:30pm

Meeting to commence at 7pm

Followed by Zoom chat

Please note that only adults (over 18) who are paid up members of Poole Harbour Canoe Club CIO may vote or stand for election at this meeting, but juniors are welcome to attend.

*The meeting shall transact the following business:*

1. *To receive apologies from those unable to attend.*
2. *To receive the Examined Accounts and Annual Statement and Annual Report for the year ended 31<sup>st</sup> December 2020 together with the officers and independent examiner's reports.*
3. *As per the rotational requirements of the PHCC CIO re- election – Paulette Hills, Adrian Oates, Vince Boon and Graham Chandler.*
4. *Election of new trustees appointed since March 2020 – Matt Harris and Neil Turner.*
5. *Nomination and Election of new Trustees. Already nominated – Lyn Jackson and Hefin Jones.*
6. *To accept and elect any further nominations from members wishing to become a Trustee and help with the running of the club. Nominations to PHCC Secretary by **15 March 2021**.*
7. *To receive Reports for the year 2020 (identified as Appendices to the Annual Statement/Report) followed by a Q and A session from members:*
  - Appendix 1** – Development Plan 2017 to 2021 (Progress update to November 2020)
  - Appendix 2** - The Club's activity schedules and information which was produced for the BC (British Canoeing) as part of an application for funding. This shows the regular activities of the Club and summarises some of the annual events.
  - Appendix 3** – Riverside Wimborne and Racing Update Report.
  - Appendix 4** – Junior Report.
  - Appendix 5** – Slalom Report.
  - Appendix 6** – Polo Report.
  - Appendix 7** – Training Report.
  - Appendix 8** – Membership report.
8. *Award of Margaret's Plate*
9. *Alex Burnside Award*
10. *Vote of thanks.*
11. *AOB*

**Nominations are hereby invited for Margaret's Plate. This award is presented annually to a member or members who have given generously of their time to support and promote Poole Harbour Canoe Club.**

**Nominations to be received by [secretary@phcc.org.uk](mailto:secretary@phcc.org.uk) by 15 March 2021.**

**Notes to AGM notice:**

1. Nominations (or volunteers) for any persons willing to stand for election as a Trustee should be sent to the club secretary by email by **Monday 15 March 2019**. the secretary will then do his/her best to circulate those names before the AGM.  
[secretary@phcc.org.uk](mailto:secretary@phcc.org.uk)
2. Served with this notice or shortly after are the examined accounts for January 2020 to December 2020 for approval at the meeting. If any member wishes to raise any question on these documents please could they do so to the Treasurer Adrian Oates by email ( [adrian.oates@phcc.org.uk](mailto:adrian.oates@phcc.org.uk) ) setting out their concerns 7 days before the AGM so that the Trustees may take advice on any concerns so raised.
3. Members are entitled to vote at the meeting by appointing another member to vote as their proxy. In the event that a member wishes to appoint a proxy they should send a signed copy of the attached notice to the secretary either by email or by post to 224 Rempstone Road, Merley, Wimborne, Dorset, BH21 1SY.

**[Special Note: Only one person per device can vote via the ZOOM system.** Please bear this in mind if you are intending to join with another member who wishes to vote and ensure that you have both joined the meeting using your own email address as shown on the Webcollect Membership System. Any queries then do contact Bill Jaggs, Club Secretary [secretary@phcc.org.uk](mailto:secretary@phcc.org.uk) or telephone 07594 607981]

POOLE HARBOUR CANOE CLUB CIO 1152531

NOTICE TO APPOINT A PROXY

I ..... (your *name*) of  
.....

Being a paid-up adult member of Poole Harbour Canoe Club CIO wish to appoint

..... to act as my proxy at the Annual General  
Meeting of Poole Harbour Canoe Club CIO on 29<sup>th</sup> March 2021 to vote (delete *or*  
*complete appropriately*)

As she/ he thinks fit on my behalf

Or

To vote as follows:

Dated

Signed

To the Secretary  
Poole Harbour Canoe Club CIO