

PHCC Premises Sub- Committee (plus Main Committee Members) Meeting – 1 August 2013 at Hamworthy Labour Club

Attending: Frazer Ely, Steve Hills, Paulette Hills, Helen Conyers, Helena Urban, Matt Robbins, Jenni Dennett, Andy Coomes and Bill Jaggs.

Apologies: Lynette Short, Sally Crawford, John Crawford, Keith Ashman, Andy Coomes, Nick Boyle, and Tom Short.

- 1. Update** – A general update on recent developments in the Project was given and issues discussed. The MoU has been signed and copy passed to Sport England. BoP have agreed Draft Planning Docs are OK from their point of view to be submitted. They have reservations with regard to PHCC toilet and doors at East of building. BoP propose to take forward the Disposal Notice when the Planning application has been made and have suggested an early meeting of the Project Board to discuss next steps and to deal with outstanding issues. A BoP QS is working on some cost estimates.

Adam of ECA had obtained building regs advice which indicate that a we would need a protected stair case and exit door. Plans would need to be altered to reflect this.

- 2. Draft Design and Planning application** – The draft documents were discussed and comments are detailed as an Appendix to these minutes. Comments to be sent as appropriate to BoP and ECA. **Action: Bill.** Frazer, when satisfied that necessary changes have been made; to give go ahead for Planning Application to be made. Whilst those changes are being made he will obtain Committee approval. **Action: Frazer**
Internal Layout – Jenni agreed to meet with Adam of ECA to discuss and hopefully finalise internal layout. **Action: Jenni.**
Communications – Updates to go to Club members, Lake Residents Assoc and Neighbour RZ. **Action: Frazer.**

3. Other Actions

Project Timetable – **Action: Frazer to email to Steve** so he can update Sport England.

Notes compiled by Bill Jaggs.